

EFMP Update FAQs

Q1: How do I update my Family member's EFMP paperwork if he/she has a special medical need?

A1: Complete an APR 2011 version of a DD Form 2792 (Exceptional Family Member Medical Summary). To do this:

1. Sign the release of information (page 1)
2. Complete page 2.
3. Complete the patient name, sponsor name, sponsor SSN, and Family member prefix boxes on the tops of pages 3-11.
4. Make an appointment with the servicing healthcare provider to have pages 4-11 of the form completed, signed, and dated. *Make sure the provider signs the bottoms of pages 7, 8, 10, and 11.*
5. Return your completed DD Form 2792 to Michele Tornabene, EFMP Coordinator at Kimbrough. She is located at 2472 5th Street behind the main clinic.
6. Keep a copy of the DD Form 2792 for your records after Ms. Tornabene reviews, signs, and stamps it.
7. Ms. Tornabene will then send the form to the EFMP Physician for medical review then to NRMCC for coding and transmittal to HRC.

Q2: How do I update my child's EFMP paperwork if he/she has a special education or early intervention need?

A2: Complete an APR 2011 version of a DD Form 2792-1 (Exceptional Family Member Special Education/Early Intervention Summary). To do this:

1. Complete all of page 2 and items 1 and 2 on the top of page 3.
2. Ask your child's school educator or early intervention therapist to complete the rest page 3. *Make sure that the educator/therapist completes and signs item 8.*
3. Attach a copy of your child's updated Individualized Education Program (IEP) or Individual Family Service Program (IFSP) to the form.
4. Return your completed DD Form 2792-1 and IEP/IFSP to Michele Tornabene, EFMP Coordinator at Kimbrough. She is located at 2472 5th Street behind the main clinic.
5. Get a copy of the DD Form 2792-1 for your own records after Ms. Tornabene reviews, signs, and stamps it.
6. Ms. Tornabene will then send the form to the EFMP Physician for medical review then to NRMCC for coding and transmittal to HRC.

Q3: What if my child has both medical and special education (or early intervention) needs, like Autism or ADHD?

A3: The DD Form 2792, DD Form 2792-1, and an updated copy of his/her IEP (or IFSP) will need to be completed and returned to Ms. Tornabene at the Kimbrough EFMP office.

Q4: What do I do if my Family member no longer needs to be enrolled in the EFMP?

A4: You need to request disenrollment from the EFMP. To do this, ask your healthcare provider to complete the DD Form 2792 and indicate that the special need no longer exists (see FAQ 1 #4 above). Return the completed form to Ms. Tornabene at the Kimbrough EFMP office. After her review, she will check “Family no longer has previously identified condition” in box 7 on page 3 and will forward the form to NRMC for disenrollment and transmittal to HRC.

Q5: How do I get my Family member disenrolled from the EFMP if he/she is over age 21 and is no longer my DEERS-enrolled dependent?

A5: Get a copy of your DD Form 1172 from the DEERS office that shows that he/she is no longer your DEERS-enrolled dependent. Complete page 1 and 2 of the DD Form 2792. Return both forms to Ms. Tornabene at the Kimbrough EFMP office. After her review, she will check the “Family member no longer qualifies as a dependent” in box 7 on page 3 and will forward the form to NRMC for disenrollment and transmittal to HRC.

Q6: How do I get my ex-wife/ex-husband disenrolled from the EFMP?

A6: Get a copy of your DD Form 1172 from the DEERS office that shows that he/she is no longer your DEERS-enrolled dependent or legal documentation. Complete page 1 and 2 of the DD Form 2792. Return both forms to Ms. Tornabene at the Kimbrough EFMP office. After her review, she will check the “Divorce/Change in custody” in box 7 on page 3 and will forward the form to NRMC for disenrollment and transmittal to HRC.

Q7: My ex-spouse has full custody of my EFM. What do I need to do?

A7: Get a copy of the legal documentation that awarded full custody of your EFM to your ex-spouse. Complete page 1 and 2 of the DD Form 2792. Return both forms to Ms. Tornabene at the Kimbrough EFMP office after her review, she will check the “Divorce/Change in custody” in box 7 on page 3 and will forward the form to NRMC for disenrollment and transmittal to HRC.

Q8: My ex-spouse and I share custody of my EFM, and my EFM is still my DEERS-enrolled dependent. What do I need to do?

A8: Please call Ms. Tornabene regarding this question.

Q9: I have a unique situation with my EFMP update that is not addressed above and I need to speak with someone who can help? Who can I call?

A9: Michele Tornabene, EFMP Coordinator at Kimbrough – 301-677-8502/8435